

Privacy policy

Data protection

The operators of these pages take the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations and this privacy policy.

The use of our website is usually possible without providing personal data. Insofar as personal data (e.g. name, address or e-mail addresses) is collected on our pages, this is always done, as far as possible, on a voluntary basis. This data will not be disclosed to third parties without your express consent.

We would like to point out that data transmission on the Internet (e.g. communication by e-mail) can have security gaps. Complete protection of the data against access by third parties is not possible.

Storage period

Unless a more specific storage period has been specified within this data protection declaration, your personal data will remain with us until the purpose for the data processing no longer applies. If you assert a legitimate request for deletion or revoke consent to data processing, your data will be deleted unless we have other legally permissible reasons for storing your personal data (e.g. retention periods under tax or commercial law); in the latter case, the data will be deleted once these reasons no longer apply.

Data controller

The contact informations of the data controller are:

prukon production GmbH Ludwig-Winter-Str. 7 77767 Appenweier Telefon: +49 7805 / 918966-0 Telefax: +49 7805 / 918966-850 E-Mail: info@prukon.de

Data protection officer

If you have any questions regarding the processing of your personal data, you can contact our data protection officer directly. He is also at your disposal for information, requests or complaints.

By post:

prukon production GmbH Datenschutzbeauftragter Ludwig-Winter-Str. 7 77767 Appenweier

By email: datenschutz@prukon.de

Geschäftsführer Yannic Carus-Lacolade, Patrik Carus-Lacolade Amtsgericht Freiburg HRB 708736 USt-IdNr. DE815200079 Bankverbindungen Volksbank in der Ortenau Commerzbank Offenburg

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External hosting

This website is hosted by an external service provider (hoster). Personal data collected on this website is stored on the hoster's servers. This may include, but is not limited to, IP addresses, contact requests, meta and communication data, contractual data, contact data, names, website accesses and other data generated via a website.

The hoster is used for the purpose of fulfilling contracts with our potential and existing customers (Art. 6 (1) (b) GDPR) and in the interest of a secure, fast and efficient provision of our online offer by a professional provider (Art. 6 (1) (f) GDPR).

Our hoster will only process your data to the extent necessary to fulfill its service obligations and will follow our instructions regarding this data.

We use the following hoster:

Host Europe GmbH Welserstraße 14 51149 Cologne

Conclusion of a contract for order processing

To ensure data protection-compliant processing, we have concluded an order processing contract with our hoster.

Data collected and purpose of processing

We collect personal data (e.g. names, addresses, telephone numbers or e-mail addresses) for marketing purposes such as sending newsletters, print media or for correspondence purposes. Data is only collected if you provide it to us voluntarily (e.g. through registration, contact requests, surveys, etc.) and we are entitled to process or use it on the basis of consent granted by you or on the basis of a statutory provision.

If you wish to receive newsletters offered on the website, we require your company name, surname, first name, e-mail address and your consent that you agree to receive the newsletter. You can revoke your consent to the storage of the data, the e-mail address and their use for sending the newsletter at any time, for example via the respective "unsubscribe" link in the newsletter.

If you have consented to the collection of data, we may pass on your personal data to subsidiaries of prukon production GmbH for the above-mentioned purposes. We will not sell or otherwise market your personal information to third parties.

Prukon production GmbH cooperates with service providers in connection with the operation of this website and the services provided via the website, such as for hosting or IT maintenance.

The collection and processing of your personal application data as part of our online application process is exclusively for the purpose of filling vacancies within our company. As a matter of principle, your data will only be forwarded to the internal departments and specialist departments of our company responsible for the specific application procedure. Your application data will not be used for any other purpose or passed on to third parties.

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Right to restriction of processing

You have the right to request the restriction of the processing of your personal data. For this purpose, you can contact us at any time. The right to restriction of processing exists in the following cases:

- If you dispute the accuracy of your personal data stored by us, we usually need time to verify this. For the duration of the review, you have the right to request the restriction of the processing of your personal data
- If the processing of your personal data happened/is happening unlawfully, you may request the restriction of data processing instead of erasure
- If we no longer need your personal data, but you need it to exercise, defend or enforce legal claims, you have the right to request the restriction of the processing of your personal data instead of erasure
- If you file an objection pursuant to Art. 21 (1) GDPR, a balance must be struck between your interests and ours. As long as it has not yet been determined whose interests prevail, you have the right to request the restriction of the processing of your personal data

If you have restricted the processing of your personal data, this data may – apart from being stored – only be processed with your consent or for the assertion, exercise or defense of legal claims or for the protection of the rights of another natural or legal person or for reasons of an important public interest of the European Union or a Member State.

Information, erasure and correction

Within the framework of the applicable legal provisions, you have the right at any time to free information about your stored personal data, its origin and recipient and the purpose of data processing and, if applicable, a right to correction or erasure of this data. You can contact us at any time with regard to this and other questions on the subject of personal data.

Revocation of your consent to data processing

Many data processing operations are only possible with your express consent. You can revoke consent already given at any time. For this purpose, an informal notification by e-mail to us is sufficient. The lawfulness of the data processing carried out until the revocation remains unaffected by the revocation.

Right of appeal to the competent supervisory authority

In the event of violations of data protection law, the data subject shall have a right of appeal to the competent supervisory authority for data protection issues is the state data protection commissioner of the federal state in which our company is based. The competent supervisory authority for data protection for us is:

The State Commissioner for Data Protection and Freedom of Information of Baden-Württemberg (P.O. Box 10 29 32, 70025 Stuttgart, Germany).

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Objection to advertising e-mails

The use of contact data published within the scope of the obligation to provide publication details for the transmission of not expressly requested advertising and information materials is hereby contradicted. The operators of the pages expressly reserve the right to take legal action in the event of the unsolicited sending of advertising information, such as spam e-mails.

Contact form

If you send us inquiries via the contact form, the information you provide in the inquiry form, including the contact data you enter there, will be stored by us for the purpose of processing the inquiry and in case of follow-up questions. We do not share this data without your consent.

The processing of this data is based on Art. 6 (1) (b) GDPR, provided that your request is related to the performance of a contract or is necessary for the performance of pre-contractual measures. In all other cases, the processing is based on our legitimate interest in the effective processing of the requests addressed to us (Art. 6 (1) (f) GDPR) or on your consent (Art. 6 (1) (a) GDPR) if this has been requested.

The data you send to us via contact requests will remain with us until you request us to delete it, revoke your consent to store it, or the purpose for storing the data no longer applies (e.g. after we have completed processing your request). Mandatory statutory provisions – in particular statutory retention periods – remain unaffected.

Request by e-mail, phone or fax

If you contact us by e-mail, telephone or fax, your inquiry including all resulting personal data (name, inquiry) will be stored and processed by us for the purpose of processing your request. We do not share this data without your consent.

The processing of this data is based on Art. 6 para. 1 lit. b DSGVO, provided that your request is related to the performance of a contract or is necessary for the performance of pre-contractual measures. In all other cases, the processing is based on our legitimate interest in the effective processing of the requests addressed to us (Art. 6 (1) f DSGVO) or on your consent (Art. 6 (1) a DSGVO) if this has been requested.

The data you send to us via contact requests will remain with us until you request us to delete it, revoke your consent to store it, or the purpose for storing the data no longer applies (e.g. after we have completed processing your request). Mandatory statutory provisions – in particular statutory retention periods – remain unaffected.

Data protection in case of applications and during the application procedure

The data controller collects and processes the personal data of applicants for the purpose of processing the application procedure. The processing may also be carried out electronically. This is particularly the case if an applicant sends corresponding application documents to the data controller electronically, for example by e-mail or via an application form located on the website. If the data controller concludes an employment contract with an applicant, the transmitted data will be stored for the purpose of processing the employment

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relationship in compliance with the statutory provisions. If the data controller does not conclude an employment contract with the applicant, the application documents shall be automatically deleted two months after the notification of the rejection decision, provided that no other legitimate interests of the data controller prevent such deletion. Another legitimate interest in this sense is, for example, a duty to provide evidence in proceedings under the General Equal Treatment Act (GETA).

SSL or TLS encryption

For security reasons and to protect the transmission of confidential content, such as orders or inquiries that you send to us as the site operator, this site uses SSL or TLS encryption. You can recognize an encrypted connection by the fact that the address bar of the browser changes from http:// to https:// and by the lock symbol in your browser bar.

If SSL or TLS encryption is activated, the data you transmit to us cannot be read by third parties.

Cookies

Our Internet pages use so-called "cookies". Cookies are small text files and do not harm your terminal device. They are stored either temporarily for the duration of a session (session cookies) or permanently (permanent cookies) on your terminal device. Session cookies are automatically deleted after the end of your visit. Permanent cookies remain stored on your terminal device until you delete them yourself or until they are automatically deleted by your web browser.

In some cases, cookies from third-party companies may also be stored on your terminal device when you enter our site (third-party cookies). These enable us or you to use certain services of the third-party company (e.g. cookies for processing payment services).

Cookies have various functions. Many cookies are technically necessary, as certain website functions would not work without them (e.g. the shopping cart function or the display of videos). Other cookies are used to evaluate user behavior or display advertising.

Cookies that are necessary to carry out the electronic communication process (necessary cookies) or to provide certain functions that you have requested (functional cookies, e.g. for the shopping cart function) or to optimize the website (e.g. cookies to measure the web audience) are stored on the basis of Art. 6 (1) (f) GDPR, unless another legal basis is specified. The website operator has a legitimate interest in storing cookies for the technically error-free and optimized provision of its services. If consent to the storage of cookies has been requested, the storage of the cookies in question is based exclusively on this consent (Art. 6 (1) (a) GDPR); consent can be revoked at any time.

You can set your browser so that you are informed about the setting of cookies and only allow cookies in individual cases, exclude the acceptance of cookies for certain cases or in general and activate the automatic deletion of cookies when closing the browser. When cookies are disabled, the functionality of this website may be limited.

If cookies are used by third-party companies or for analysis purposes, we will inform you about this separately within the framework of this privacy policy and, if necessary, request your consent.

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Server log files

The provider of the pages automatically collects and stores information in so-called server log files, which your browser automatically transmits to us. These are:

- Browser type and version
- Operating system used
- Referrer URL
- Host name of the accessing computer
- Time of the server request
- IP address

This data is not merged with other data sources. The collection of this data is based on Art. 6 (1) (f) GDPR. The website operator has a legitimate interest in the technically error-free presentation and optimization of its website – for this purpose, the server log files must be recorded.

YouTube Plugin

This website embeds videos from the website YouTube. The operator of the website is Google Ireland Limited ("Google"), Gordon House, Barrow Street, Dublin 4, Ireland.

When you visit one of our websites on which YouTube is embedded, a connection to YouTube's servers is established. This tells the YouTube server which of our pages you have visited.

Furthermore, YouTube may store various cookies on your terminal device or use comparable technologies for recognition (e.g. device fingerprinting). In this way, YouTube can obtain information about visitors to this website. This information is used, among other things, to collect video statistics, improve the user experience, and prevent fraud attempts.

If you are logged into your YouTube account, you enable YouTube to associate your browsing behavior directly with your personal profile. You can prevent this by logging out of your YouTube account.

YouTube is used in the interest of presenting our online content in an appealing manner. This constitutes a legitimate interest within the meaning of Art. 6 (1) (f) GDPR. If a corresponding consent has been requested, the processing is based exclusively on Art. 6 (1) (a) GDPR; the consent can be revoked at any time.

For more information on the handling of user data, please refer to YouTube's privacy policy at: <u>https://policies.google.com/privacy?hl=de</u>.

https://www.facebook.com/legal/EU_data_transfer_addendum, https://de-de.facebook.com/help/566994660333381 und https://www.facebook.com/policy.php.

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Google Analytics

For the purpose of demand-oriented design and ongoing optimization of our pages, we use Google Analytics, a web analytics service provided by Google Ireland Limited (<u>https://www.google.de/intl/de/about</u>) (Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland; hereinafter "Google"). In this context, pseudonymized user profiles are created and cookies (see under item 4) are used. The information generated by the cookie about your use of this website such as:

- Browser type and version
- Operating system used
- Referrer URL (the previously visited page)
- Host name of the accessing computer (IP address)
- Time of the server request

is transferred to a Google server in the USA and stored there. The information is used to evaluate the use of the website, to compile reports on website activity and to provide other services related to the use of the website and the Internet for the purposes of market research and demand-oriented design of these Internet pages. This information may also be transferred to third parties if this is required by law or if third parties process this data on our behalf. In no case will your IP address be merged with other data from Google. The IP addresses are anonymized so that an assignment is not possible (IP masking).

You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website.

You can also prevent the collection of data generated by the cookie and related to your use of the website (including your IP address) and the processing of this data by Google by downloading and installing a browser add-on (<u>https://tools.google.com/dlpage/gaoptout?hl=de</u>).

As an alternative to the browser add-on, especially for browsers on mobile devices, you can also prevent the collection by Google Analytics by clicking on this link. An opt-out cookie is set that prevents future collection of your data when visiting this website. The opt-out cookie is valid only in this browser and only for our website and is placed on your device. If you delete the cookies in this browser, you must set the opt-out cookie again.

Further information on data protection in connection with Google Analytics can be found, for example, in the Google Analytics help section (<u>https://support.google.com/analytics/answer/6004245?hl=de</u>).

Google Web Fonts

This site uses so-called web fonts provided by Google for the uniform display of fonts. When you access a page, your browser loads the required web fonts into its browser cache in order to display texts and fonts correctly.

For this purpose, the browser you use must connect to Google's servers. This gives Google knowledge that this website was accessed via your IP address. The use of Google WebFonts is based on Art. 6 (1) (f) GDPR. The website operator has a legitimate interest in the uniform presentation of the typeface on its website. If a corresponding consent has been requested (e.g. consent to the storage of cookies), the processing is carried out exclusively on the basis of Art. 6 (1) (a) GDPR; the consent can be revoked at any time.

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If your browser does not support web fonts, a default font is used by your computer.

For more information on Google Web Fonts, please visit <u>https://developers.google.com/fonts/faq</u> and see Google's privacy policy: <u>https://policies.google.com/privacy?hl=de</u>.

Google Maps

This site uses the map service Google Maps. The provider is Google Ireland Limited ("Google"), Gordon House, Barrow Street, Dublin 4, Ireland.

To use the functions of Google Maps, it is necessary to store your IP address. This information is usually transferred to a Google server in the USA and stored there. The provider of this site has no influence on this data transmission.

Google Maps is used in the interest of presenting our online content in an appealing manner and making it easy to find the places we indicate on the website. This constitutes a legitimate interest within the meaning of Art. 6 (1) (f) GDPR. If a corresponding consent has been requested, the processing is based exclusively on Art. 6 (1) (a) GDPR; the consent can be revoked at any time.

Data transfer to the USA is based on the standard contractual clauses of the EU Commission. Details can be found here: <u>https://privacy.google.com/businesses/gdprcontrollerterms/ and https://privacy.google.com/businesses/gdprcontrollerterms/ and https://privacy.google.com/businesse</u>

More information on the handling of user data can be found in Google's privacy policy: <u>https://policies.google.com/privacy?hl=de</u>.

Source: https://www.e-recht24.de

WPML

In order to display our website in multiple languages, we use the plugin WPML by OnTheGoSystems Limited, 22/F 3 Lockhart Road, Wanchai, Hong Kong.

The legal basis for this is Art. 6 (1) (f) GDPR. The plugin uses cookies to store information about the user's language preference. Learn more on the following page: <u>https://wpml.org/documentation/support/browser-cookies-stored-wpml/</u>. WMPL is used for the purpose of adapting the website content to the language of the users. You can find out more about the storage of personal data by WPML – such as the storage period and objection options – here: <u>https://wpml.org/documentation/privacy-policy-and-gdpr-compliance/</u>.

Source: https://www.e-recht24.de

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Microsoft Teams

Microsoft Teams is part of Microsoft Office 365. Microsoft Teams is a collaboration tool that also includes a video conferencing feature. Microsoft Office is software produced by Microsoft Corporation, One Microsoft Way Redmond, WA 98052-6399 USA.

The use is possible with a guest access. A Microsoft account is required to actively use guest access, but it is quick and easy to set up. Guests can fully use almost all functions. For example, they can participate in team chats and meetings and have access to shared data.

Through the video conferencing feature of Microsoft Teams, we can offer you a contact option via video / audio to conduct meetings.We carry out the data processing on the basis of a legitimate interest pursuant to Art. 6 (1) (f) GDPR.

- Information about our products
- Meetings regarding the project execution

The use of Microsoft Teams is subject to Microsoft's terms of use and privacy policy. Privacy policy: <u>https://privacy.microsoft.com/de-de/privacystatement/</u> Terms of use: <u>https://www.microsoft.com/de-CH/servicesagreement/</u>

By using Microsoft Teams, you accept Microsoft's terms of use and privacy policy. This privacy policy has been accepted by the user by logging in with their personal login data in the Microsoft Cloud. Microsoft is an appointed third party in terms of the Data Protection Act and, in terms of its privacy policy, assures that it will not use personal data routed via Microsoft Teams other than for electronic exchanges with participants and that it will ensure data security.

Please note that we have no influence on Microsoft's data processing. To the extent Microsoft Teams processes Personal Data in connection with Microsoft's legitimate business operations, Microsoft is the independent data controller for such use and, as such, is responsible for compliance with all applicable laws and obligations of a data controller.

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Team Viewer

For contact via video/audio we use, among others, the software and service of TeamViewer GmbH. For this purpose, we offer you the download of a suitable TeamViewer software from our website. The use of TeamViewer is in the mutual interest of efficient, short-term and cost-effective contact for the provision of support services by us.

By using the product, TeamViewer collects the TeamViewer ID and the following data:

- IP address
- Date and time of the request
- Time zone difference relative to Greenwich Mean Time (GMT)
- Content of the request (specific website)
- Access status / HTTP status code
- Volume of data transferred during each visit
- Website from which the request comes
- Browser, including language and version
- Operating system and interface
- Country of origin of the visitor

According to TeamViewer, it does not collect any content data and cannot access the content of your connection due to end-to-end encryption.

The legal basis for the use of the plug-in is Art. 6 (1) (a), (b) and (f) GDPR.

TeamViewer is used in accordance with the TeamViewer privacy policy.

For further information, please contact TeamViewer GmbH, Jahnstraße 30, 73037 Göppingen; Privacy policy: <u>https://www.teamviewer.com/de/privacy-policy/</u> Security instructions: <u>https://www.teamviewer.com/de/security/</u>

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